



EMS Implementation & E-Learning Toolkit

Environmental Management System (ISO 14001:2004)

ABOUT THE TOOLKIT

Environmental Management System/ ISO 14001:2004 is a management tool enabling an organization of any size or type to identify and control the environmental impact of its activities, products or services, improve its environmental performance continually, implement a systematic approach to setting environmental objectives and targets, to achieving these and to demonstrating that they have been achieved.

Implementing effective Environmental Management System requires a team which is knowledgeable of best practices, a strong organizational management system and an infrastructure which supports the same. Some of the common challenges that companies face while implementing an EMS include:

- Consideration of significant aspects when setting environmental objectives and targets.
- Significance of environmental aspects and related impacts into a company's training program
- Development of operational controls and monitoring programs
- Effectiveness of EMS documentation and implementation

KEY TOOLKIT HIGHLIGHTS

This toolkit highlights the following that will help you accelerate the development and implementation of Environmental Management System.

- Step by step implementation guide which is essential in the development of ISO 14001 EMS.
- Extensive training materials on EMS awareness/audit/risk assessment and implementation
- Printable training handouts to aid you in successful facilitation of trainings
- Complete Library templates including checklist, procedures, guidelines, process maps etc...
- Manual/Guide for EMS 14001 awareness and implementation
- Wide range of materials: policies, procedures, forms, checklists, guidelines, campaign materials, training handouts which is applicable in all industries.
- Development of operational controls and monitoring programs
- Effectiveness of EMS documentation and implementation

WHAT WILL YOU GET ?



Comprehensive library of well-organized assets to implement EMS in a CD



Soft copies of posters, life-size banners & reference cards to launch EMS implementation / awareness campaign



Remote consultation for additional EMS implementation support and guidance

HOW CAN THIS TOOLKIT HELP ?

- Providing your company with assurance that you meet, and will continue to meet, your environmental management system commitments and corporate policy requirements.
- Providing potentially fewer surveillance visits from EMS consultants.
- Guides you in verifying your systems for recognizing and complying with environmental laws and regulations.
- Ensures that information is properly documented, communicated and retained.
- Serves as guidance for controlling significant operations, including a review of emergency preparedness and response procedures, organizations are able to identify and implement significant safety improvements.

WHO SHOULD BUY ?

While it is applicable for all types of organization, we highly recommend small, medium and large companies across fields of industry who will get the maximum benefits from the toolkit:

- BPO & Call Centers
- IT and ITES
- Logistics & Manufacturing
- Construction
- Engineering
- Legal Services
- Banking & Finance
- Educational Institutions
- Non-profit & NGOs
- Government Agencies

TESTIMONIALS

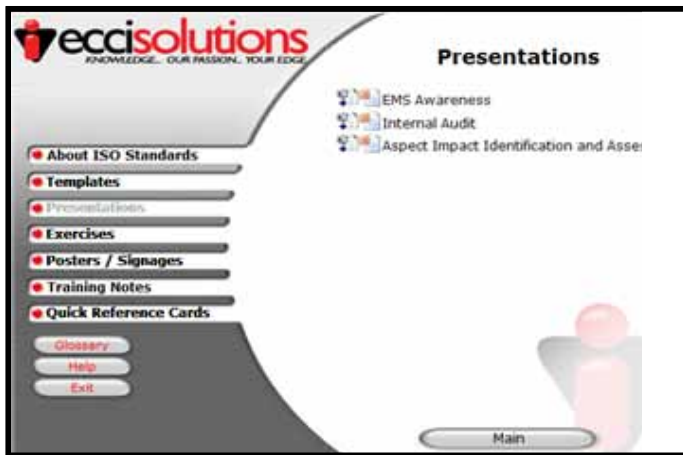
"We struggled to implement the ISO 27001 for more than 3 years. In spite of our staff attending any trainings on ISO 27001 but after we used the ISMS toolkit from ECCI, we were able to learn more about ISO 27001 through samples and templates provided in the toolkit, we implemented a very good information security management system based on ISO 27001 and got certified immediately."

"It was really helpful to combine toolkit with consulting for the project. The toolkit helped our company to save cost and finish the project faster than the projected timeline. Thank you ECCI!"

"According to our estimate it would take about 6 months time and about 3 resources to develop all the documents based on the ISO standard, and when we were introduced to the toolkit from ECCI, we found what we needed and could save a lot of money and time. The value of the toolkit is priceless but it comes at a very affordable price from ECCI, I would recommend it to any organization interested in ."

KEY CLIENTS





PRESENTATIONS

Extensive delivery of the subject matter with thorough presentations



EXERCISES

Self assessments to enhance learning experience



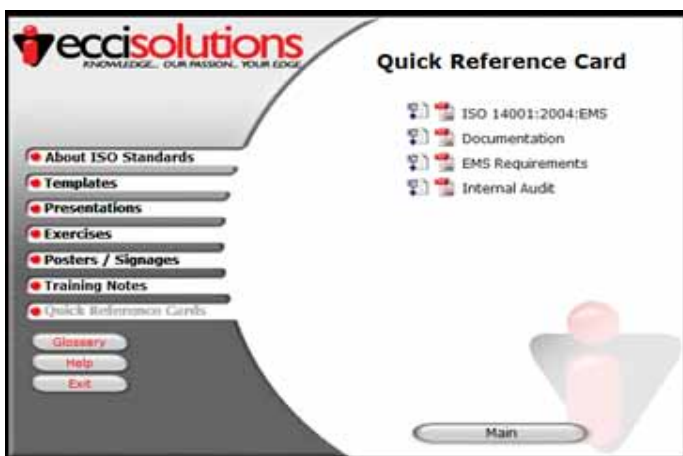
TEMPLATES

Ready-to-use documents fit for purpose



TRAINING NOTES

Supplementary notes for additional resources



QUICK REFERENCE CARDS

An A5-sized card describing the important aspects covered during the training session



QUICK REFERENCE POSTERS

An A3-sized poster which shows the overview of the training program

ABOUT US

APEX Global

APEX Global (The Academy for Professional Excellence) is the learning solutions arm of ECCI—the leading process improvement solutions provider in Southeast Asia. Our sole aim is to promote performance excellence among professionals. We help our customers achieve greater success through effective, experiential and results-oriented training delivery.

Our professional development solutions cover Trainings and Conferences, Managed Services and Learning on Demand. We organize public trainings and in-house workshops tailored for specific organizations. We help companies manage their non-core yet critical training function through end-to-end training management - starting from planning and needs analysis to program evaluation and records management. The Learning on Demand products we offer provide convenient and innovative ways for learning.

Applying the experience of training over 100,000 professionals in the last decade, a strong pool of expert trainers and facilitators with expertise in a niche array of domains and a strong regional presence, we provide an extensive portfolio of high-quality industry specific and functional programs coupled with high quality training materials to deliver our ultimate “promise”—the R.E.A.L. learning experience.

ECC International

ECCI is the leading process improvement solutions provider in Southeast Asia, focused on process consulting, automation solutions and learning outsourcing services. We help companies achieve performance excellence by assisting them implement management systems and international standards/best practices across multiple domains and industries.

Our partnerships with best-in-class technology companies help drive sustained excellence for our customers. As a solutions provider with instructional design capability and subject matter expertise in niche areas, we help organizations implement learning strategies and design learning content for improved performance.

CONTACT INFORMATION

PHILIPPINES

T : (+632) 403 8668
F : (+632) 403 8358

MALAYSIA

T : (+603) 7955 3542 to 44
F : (+603) 7954 3458

VIETNAM

T : (+848) 39483142 to 43
F : (+848) 38114701

INDONESIA

T : (+62) 21 52891831
F : (+62) 21 52994599

INDIA

T : (+91) 44 45548438
F : (+91) 44 42072357